

BirdLife Malta - Malta
Organisation: BirdLife Malta
Location: Malta
Position Type: Volunteer/Permanent
Part/Full Time: Full Time
Closing Date: **15 Jan 10**
Website: www.birdlifemalta.org
Contact: Vicky
Contact Email: office@birdlifemalta.org

Details:

Dates: One Year, start date – 1st February 2010

Remuneration: Voluntary position, but flights, accommodation, food and some pocket money will be covered subject to certain conditions through the European Volunteers Scheme (EVS).

Positions: 4 positions will be open. The job tasks described below relate to the different aspects, most of which will be covered by all 4 positions, however two positions will focus on conservation work, one on communications work and one on public engagement and fundraising work

Are you:

- Aged 18-30?
 - Interested in bird conservation and/or environment protection?
 - Interested in improving bird, plant and other taxa identification skills?
 - Willing to develop administration, numeracy and people skills?
 - Outgoing, friendly and presentable?
 - Adaptable and willing to learn?
 - Able to work within a charitable organisational structure?
 - Happy to work flexible hours?
 - Physically fit (as certain aspects of work require unsupervised moments)?
- However, lone working will not occur and staff will follow health and safety assessments and explain these clearly to volunteers.

Organisation Description

Set up in January 1962 as MOS (Malta Ornithological Society), BirdLife Malta is the oldest environmental organisation in Malta. It has over 3,000 members.

BirdLife Malta is a Partner of BirdLife International, a conservation organisation operating in over one hundred countries and territories worldwide and involving millions of supporters.

BirdLife Malta strives to protect wild birds and their habitats. The organisation monitors activity that threatens wild birds, such as illegal hunting and trapping as well as urban development in conservation areas on the Maltese islands.

Activities include conservation, habitat management/restoration, species protection/monitoring, scientific research, campaigning (policy & advocacy), education and people engagement activities.

Description of duties

Roles and activities will involve:

- Stands at University, fairs, events and public places: Organising, setting up and manning stands to inform other young people and the general public about conservation issues in Malta and encouraging them to contribute as volunteers or supporters.
- Bird watching camps: Promoting, organising and attending two international bird watching camps in spring and autumn which includes promoting the camps internationally, coordinating bookings of the camp attendees, supporting the volunteers and being involved in the camps' different activities.
- Recruiting volunteers: Assisting in the logistics and coordination of international and local volunteers including organising accommodation and other logistics for visiting and local volunteers throughout the year.
- People engagement: Talking to people on nature reserves, project sites and public areas. Educating and informing people about the places they are visiting, the wildlife they might see, conservation issues and promoting support for BirdLife Malta's work.
- Administration work: Prioritising daily activities, record keeping, data digitising including basic analysis of biological data. Administration assistance on projects.
- Membership and fundraising: Membership administration, organising and/or assisting fundraising activities, developing and assisting development of project proposals, assisting the management of sales and merchandise through BirdLife Malta's outlets and nature reserves.
- Supporting BirdLife Malta staff: Assisting with communications and other events (including walks, talks and school visits).
- Conservation work: Sea and land based surveying, monitoring and recording of bird species, other flora and fauna and data inputting of survey findings. Also includes other conservation activities such as on-site habitat maintenance work, management planning work, preparation of conservation maps using GIS mapping system.
- Communications work: BirdLife Malta website, Facebook page and YouTube Channel - uploading information and footage (photos and video), video editing and media archiving, engaging national and international media, design of campaign and fundraising material.
- Campaigning: Assist BirdLife Malta's campaigners with advocacy, policy and communications work aimed at influencing decision takers and engaging public with BirdLife's conservation efforts.

To Apply

Please send a CV and covering letter to office@birdlifemalta.org with Subject: Application for EVS Intern Vacancy. We highly recommend that you visit our website on www.birdlifemalta.org and also look at our LIFE project website on www.lifeshearwaterproject.org.mt for further information before applying. Also, please take a look at the European Voluntary Service website: http://ec.europa.eu/youth/youth-in-action-programme/doc82_en.htm

Applications close on the 15th January 2010. In the application please indicate 1st and 2nd preference of whether you wish to be considered for Conservation Intern (2 vacancies), Communications Intern (1 vacancy) and Fundraising Intern (1 vacancy).